



Skegness Grammar School 16 – 19 Bursary Fund Application 2016/17

Prior to completing this form please read the Skegness Grammar School 16 – 19 Bursary Fund Policy. Proof of entitlement must be included when the form is returned to the Sixth Form Administrator.

Student Details

Surname	
Forenames	
Date of Birth	
Address	
Postcode	

Parent/Guardian Details

Surname	
Forenames	
Date of Birth	
Address	
Postcode	
National Insurance Number	
Household Income please supply evidence to support this claim. All information supplied will be in strict confidence.	

We confirm that the details provided to support this application for the 16 – 19 Bursary are true and accurate. We accept that the student named above must comply with the terms of the Skegness Grammar School Bursary Fund Policy or funding may be withdrawn. We understand that any and all changes in financial circumstances must be immediately reported to the Sixth Form Administrator to ensure funding remains at the correct level.

Student Signature		Date	
Parent/Guardian Signature		Date	

16 – 19 Bursary Fund Application

We have read the ‘Skegness Grammar School 16 – 19 Bursary Fund Policy’ which explains the amount of funding that may be available.

Level Required – Please tick the level of payment you are applying for:

Level One Support – Identified vulnerable students eligible for £1200.00 bursary	
I am a young person in care	
I am a young care leaver	
I am in receipt of income support or universal credit	
I am in receipt of both Disability Living Allowance (or Personal Independence Payments) and Employment Support Allowance (ESA) (or Universal Credit as a replacement for ESA)	

Level Two Support – Identified Students eligible for a half-termly discretionary bursary	
I am in receipt of Free School Meals	
My total household income is less than £20,000.00	
My household is in receipt of means tested benefits	

Level Three Support – Identified students eligible for a discretionary bursary for specific educational purposes. This will not exceed £250.00	
My total household income is more than £20,000.00 but less than £25,000.00	

Level Three Discretionary Bursary

Please briefly outline the nature of the expense to be covered by the discretionary bursary funds. A separate form must be completed when making a request for Level Three funds during the academic year and receipts for any items purchased must be attached for audit purposes. (Please see Mrs Wormington for further information).

Books and Equipment:	
Educational Trips:	

Household Income (*Required for Level Two and Level Three applications*)

Please include the required **original** supporting documentation with this form. All evidence will be photocopied and dealt with in strictest confidence. (Please do not send any original documentation in the post. The students should bring this directly to Mrs Wormington in the Sixth Form Office who will photocopy and return ASAP).

My total household income is:	£
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Please tick the supporting documentation provided

Certified letter from Local Authority confirming receipt of Free School Meals	
P60 for tax year 2015/16 or March 2016 payslip (additional evidence will also be required)	
Evidence of Benefits	
HM Revenue and Customs 2016/17 award notice (complete document)	
Evidence Self-employment income (tax year 2015/16)	
Grants or Bursaries – copies of relevant paperwork	
Evidence of any unearned income such as shares/investments, savings and rental income	

Payment Details

All payments will be made by BACS payment to the student.

Student name on the Account: (Please print in capital letters)	
Name of the Bank:	
Branch details:	
Sort Code:	
Account Number:	
Roll Number:	

Sixth Form Office use only			
Date application Received:		Date reviewed by Sixth Form Administrator:	
Supporting evidence provided:			
Support approval details	Level 1 Support	Level 2 Support	Level 3 Support
Supporting notes:			
Approved:			